



**Rutland County Council**  
Catmose, Oakham, Rutland, LE15 6HP  
Telephone 01572 722577 Email [democraticservices@rutland.gov.uk](mailto:democraticservices@rutland.gov.uk)

## **FORWARD PLAN OF CABINET AND COUNCIL DECISIONS**

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a [Council](#) or [Cabinet](#) decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

**The [Cabinet](#) presently consists of the following members of the Rutland County Council:**

Councillor G Waller	Leader and Portfolio Holder
Councillor A Johnson	Deputy Leader and Portfolio Holder for Governance and Resources
Councillor P Browne	Portfolio Holder for Planning, Property and Economic Development
Councillor D Ellison	Portfolio Holder for Adults and Health
Councillor T Smith	Portfolio Holder for Children and Families
Councillor C Wise	Portfolio Holder for Transport, Environment and Communities

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Democratic Services Team, Tel: 01572 720993 or e-mail [democraticservices@rutland.gov.uk](mailto:democraticservices@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\* The reference number indicates the date the item first appeared on the Forward Plan.

**FORWARD PLAN**  
Publication date 19 April 2024

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER *	DOCUMENTS TO BE SUBMITTED
<b>All dates beyond this point are subject to approval at Annual Council</b>							
<b>Annual Council 20 May 2024</b>							
20 May 2024	<b>Appointment of Chairman and Vice-Chairman</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20 May 2024	<b>Updates to the Constitution -</b> To approve an updated Scheme of Delegation and other changes to the Constitution	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20 May 2024	<b>Political Balance Calculation and Allocation of Seats to Political Groups</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20 May 2024	<b>Appointment of Chairs of Committees</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20 May 2024	<b>Programme of Meetings 2024/25</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
20 May 2024	<b>Appointments to Outside Bodies 2024/25</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>11 June 2024</b>							
11 Jun 2024	<b>Healthwatch Contract - Procurement of new Contract -</b> To seek approval for the re-procurement of the Healthwatch contract. Healthwatch is the local Health and Social Care consumer champion and has statutory duties under the Social Care act 2012.	Cabinet	Yes		Strategic Director for Adults and Health (K Willison)	FP/190424	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
11 Jun 2024	<b>Review of the Data Incident Response Policy, Data Protection Policy, Document Retention and Record Disposal Policy and RIPA Policy -</b> To ask Cabinet to approve the Council's Information Governance Policies	Cabinet	No		Strategic Director for Law and Governance (S Khawaja)	FP/190424	It is not anticipated that there will be any documents other than the report and relevant appendices to be published